



## **FORWARD PLAN**

March 2004 Edition

Commencement Date: 10 February 2004

# THE FORWARD PLAN

## Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

## Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website ([www.lbbd.gov.uk](http://www.lbbd.gov.uk)).

The Plan will be published on the following dates during the Council year 2003/04:

Edition	Publication date
March edition	10 February 2004
April edition	16 March 2004

## **Contents of the Plan**

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

### *Key Decisions*

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

### *Information included in the Plan*

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

*How you can have your say*

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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## THE FORWARD PLAN

### Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries  
DHH = Director of Housing and Health  
DLES = Director of Leisure and Environmental Services  
DSS = Director of Social Services  
DCS = Director of Corporate Strategy  
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

## MEETING DATES 2003/04

<b>Executive</b>
17 February 2004
24 February 2004
<b>Performance Monitoring</b>
9 March 2004
16 March 2004
23 March 2004
30 March 2004
13 April 2004
27 April 2004
4 May 2004

<b>Assembly</b>
3 March 2004
7 April 2004
12 May (Annual Assembly) 2004

<b>Decision taker/ Estimated date</b> (Draft report deadline)	<b>Subject Matter (relevant Chief Officer)</b>	<b>Consultees</b>	<b>Consultation Process</b>	<b>Wards Affected by the Proposals</b>
<b>Executive: 17.2.04</b>	Revenues Staffing Review (DF)  The Executive will be asked to approve the staffing restructure in Revenue Services.  A growth item was put in the budget for staffing in the Revenue Service, this report will formalise the detail of that growth item.  <i>None.</i>	<b>Internal:</b>  The Management Team.  Head of Service.  Staff representatives and Trade Unions.	Meetings.	Not Applicable
<b>Executive: 17.2.04</b>	Barking Town Centre Regeneration Programme (DHH)  The report will list the individual projects and give an indication of likely timescales, costs (where known), partners and risks.  The Executive will be asked to agree the Barking Town Centre Framework Programme for delivery of regeneration studies, strategies and physical projects.  The report also informs the Executive of the proposal to form a partnership with regional and central Government agencies  <i>None.</i>	<b>Internal:</b>  Ward Members and members of the Barking Town Centre Partnership.  DHH  Regeneration Board	Briefing note following Executive.	Abbey; Gascoigne;



<p><b>Executive: 17.2.04</b></p>	<p><b>Barking Reach Company Agreements :</b> Community (DLES)</p> <p>The Executive will be asked to agree to the terms under which the Barking Reach Development Company is dissolved, the Council's land assets at Barking Reach are disposed of the English Partnerships and a new Barking Reach Company established which excludes the Council.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Chief Executive.</p> <p>Director of Finance.</p> <p>CS - Borough Solicitor.</p> <p>DLES - Finance. DLES - Planning. DLES - Property Services. DLES - Regeneration.</p> <p>Regeneration Board.</p>	<p>Circulation of draft report.</p>	<p>Thames</p>
<p><b>Executive: 17.2.04</b></p>	<p>Regeneration Best Value Review (DLES)</p> <p>The Executive will receive a report outlining the findings of the Best Value review and action plan for the future.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Members.</p> <p>The Management Team.</p> <p>Appropriate Officers.</p> <p>Trade Union Representatives.</p> <p><b>External:</b></p> <p>Citizens Panel. Partners and key stakeholders.</p>	<p>The draft will be circulated for comment to The Management Team.</p> <p>The findings of the review were further developed at a Challenge event held in September 2003, which involved Members, officers and external partners.</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>17.2.04</b></p>	<p><b>Building Schools for the Future</b> : Financial (DEAL)</p> <p>The DfES has recently announced the way that it intends to fund the re-development and re-building programme for secondary schools for the future. This will be by its new initiative - <i>Building Schools for the Future</i>.</p> <p>The DfES are committing to a programme of re-building and renewal to ensure that secondary education in every part of England has facilities of 21<sup>st</sup> century standards.</p> <p>The programme involves LEAs in grouping schools in geographical areas that can be packaged into viable procurement deals of between £50m and £150m. This could involve cross boundary groups or whole LEAs. Funding for development and re-building programme will be either via PFI or Targeted Capital funding.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>DEAL - Heads of Services DEAL - Headteachers</p> <p>Trade Unions</p> <p><b>External:</b></p> <p>DfES</p>	<p>Meetings. Focus Groups. Written Correspondence.</p>	<p>All Wards</p>
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<p><b>Executive: 17.2.04</b></p>	<p>Response to Scrutiny Management Board: Call in: Selection of Barking and Dagenham's Panel of Registered Social Landlord Partners (DHH)</p> <p>The Executive will be asked to consider the views of the Scrutiny Management Board and decide whether to:</p> <ol style="list-style-type: none"> <li>1. Admit London &amp; Quadrant Housing Trust and Presentation Housing Association to the preferred Registered Social Landlord (RSL) partner panel;</li> <li>2. Include Southern Housing Group in the RSL panel, subject to good progress in the remainder of 2003/04 with their new housing developments in the borough;</li> <li>3. Adopt the selection criteria for RSL partners;</li> <li>4. Request the RSL forum, which is being established within the Barking and Dagenham Partnership, to monitor on a quarterly basis the performance of the Council's RSL partners; and</li> <li>5. Receive annual reports reviewing the RSL partner panel and consider any proposals to add or exclude any RSLs.</li> </ol> <p><i>None.</i></p>	<p>Not Applicable.</p>	<p>Not Applicable.</p>	<p>All Wards</p>
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<p><b>Executive: 17.2.04</b></p>	<p>Disposal Programme (DLES)</p> <p>To present for approval the next tranche of land and properties (non-housing) for sale.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team.</p> <p>Heads of Services in land holding departments.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p><b>Executive: 17.2.04</b></p>	<p>Capital Programme - Realignment of Funding for 2003 / 2004 (DLES)</p> <p>The report outlines the need for re-profiling of the 2003/04 Capital Programme as a result of the need to re timetable individual projects.</p> <p>The Executive will be asked to agree the re-profiling of a number of projects across individual departments Capital Programmes for 2003 / 2004 financial year.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>All Chief Officers.</p> <p>Heads of Finance for all individual departments.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Eastbrookend Country Park- Local Nature Reserve Designation (DLES)</p> <p>Approval is required to designate Eastbrookend Country Park as a Local Nature Reserve (LNR) under the National Parks and Access to the Countryside Act 1949. This is one of the targets set under the Local Public Service Agreement - 74 hectares to be designated in 2003/04.</p> <p>Designation will increase the hectare of land as LNR's in the Borough to 122 hectares (which currently includes the Chase Local Nature Reserve - 48 hectares). It will also allow the Borough to access funds from English Nature, and contribute towards the Community priorities of Cleaner, Greener and Safer and Raising general pride in the Borough.</p> <p>Further sites for designation as LNR's will be submitted for approval to the Executive in 2004 / 2006.</p> <p><i>None.</i></p>	<p><b>External:</b></p> <p>English Nature.</p> <p>The general public will be notified, as required under the Act by Public Notice(s) in newspapers and on site.</p>	<p>By written correspondence / notices.</p>	<p>Eastbrook</p>
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<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Variation In Local Terms and Conditions of Employment in Relation to Industrial Injury and Sickness Pay (DLES)</p> <p>The Executive will be asked to agree a revised term and local condition in relation to industrial injury and sickness pay, pending the completion of the Single Status agreement.</p> <p>The report will deal with current local conditions of employment in relation to sickness pay for periods of Industrial Injury and propose the removal of these and substitution of a local condition pending the completion of Single Status.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance. DLES - Planning. DCS - Corporate Human Resources.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
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<p><b>Executive: 17.2.04</b></p>	<p><b>Social Services Inspection Report - Older Persons : Community (DSS)</b></p> <p>The Executive will be asked to approve the recommendations contained within the report based on the outcome of the Inspection process.</p> <p>The Social Services Inspectorate will be inspecting Older People's Services in Barking and Dagenham during end of September 2003 / beginning October 2003 (2 week period). The report will contain feedback from the Inspection plus any recommendations for the future of the service.</p> <p><i>None.</i></p>	<p>Not for consultation</p>	<p>Not Applicable</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Housing Associations Scrutiny Panel (DCS)</p> <p>At its meeting of 18 December 2002, the Scrutiny Management Board (SMB) received a report from the Director of Housing and Health in response to a suggestion by Councillor Smith that the policy of trickle transfer of void houses to Stort Valley Housing Association should be reviewed in light of the Government's proposed changes to the housing capital finance rules.</p> <p>The SMB agreed to set up a Scrutiny Panel to consider issues relevant to the trickle transfer programme of houses to RSLs (Registered Social Landlords) and the management services provided by RSLs to their tenants and estates.</p> <p>The Executive will be asked for comments on the final report prior to its submission to Assembly.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Scrutiny Management Board.</p> <p>The Management Team.</p> <p>Heads of Service.</p> <p><b>External:</b></p> <p>Residents.</p> <p>Housing Associations.</p>	<p>Site visits.</p> <p>Interviews.</p> <p>Written requests for information.</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Tender for Provision of a Home Improvement Agency (H.I.A.) (DSS)</p> <p>Further to the Best Value Review of Private Sector Housing (Minute 258 - December 2001), this report highlights the need to review the role of the HIA and to market test the provision of this service.</p> <p>The Private Sector Housing Strategy report (Minute 256 - December 2002) set out arrangements for the continued operation of the HIA in 2003 / 2004. This report updates Members on the tendering process, nature of the package and anticipated timescales.</p> <p>The Executive will be asked to:</p> <ol style="list-style-type: none"> <li>1. Endorse the process to enable the tendering exercise to proceed; and</li> <li>2. Nominate Member/s who might wish to take part in, or be kept informed of, the tender process, including evaluation of tender.</li> </ol> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>Relevant Heads of Services in Housing and Social Services.</p>	<p>Via meetings, e-mails, reports etc.</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Members Telephones (DCS)</p> <p>This has been referred back to the Executive by the Scrutiny Management Board following consideration of a Call-In on this matter.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Relevant portfolio Members - Cllrs Fairbrass and Smith. Councillor Mrs Rush</p> <p>CE</p> <p>DCS</p> <p>DF - Head of IS&amp;T and appropriate IT staff. DF - Head of Business Services.</p>	<p>Not applicable.</p>	<p>Not Applicable</p>
<p><b>Executive:</b> <b>17.2.04</b></p>	<p><b>Integrated Community Equipment Services : Community (DSS)</b></p> <p>The Executive will be asked to approve the development of a new service in line with national policy plus the partnership agreement/funding underpinning the change.</p> <p>Health and Social Care are required to provide a single integrated community equipment service by April 2004.</p> <p>The proposal is to create a single service with Havering Primary Care Trust, Barking and Dagenham Primary Care Trust, London Borough of Havering and Barking and Dagenham to achieve national targets locally.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Trade Unions.</p> <p><b>External:</b></p> <ul style="list-style-type: none"> <li>• Barking and Dagenham Primary Care Trust.</li> <li>• London Borough of Havering.</li> <li>• Havering Primary Care Trust.</li> <li>• Users of service.</li> </ul>	<p>Meetings.</p> <p>Project Steering Group.</p>	<p>All Wards</p>

<p><b>Executive: 17.2.04</b></p>	<p>Housing Capital Works and Schal International (DHH)</p> <p>The report describes progress being made on a number of lines of investigation regarding Schal and also assesses the current position regarding the Shape Up Programme.</p> <p>The Executive will be requested to agree to a number of actions regarding the activities of Schal.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>DF DF - Audit</p>	<p>Internal meetings</p>	<p>Not Applicable</p>
<p><b>Executive: 17.2.04</b></p>	<p>Ground Floor Communal Area Refurbishment (DHH)</p> <p>The Executive will be asked to appoint the chosen tenderer for communal area refurbishment works at Cadiz Court, Dagenham; 130 - 159 St Marys, West House and Anderson House, Barking.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DHH - Project sponsor. DHH - Head of Landlord Services. DHH - Head of Housing Services. DHH - Community Housing Managers and staff.</p> <p><b>External:</b></p> <p>Residents.</p>	<p>Internal correspondence. Meetings with residents.</p>	<p>Abbey; Gascoigne; Village;</p>

<p><b>Executive: 17.2.04</b></p>	<p><b>Goresbrook Interchange - Final Account :</b> Financial (DLES)</p> <p>To report to the Executive the final account for the works undertaken at the Goresbrook Interchange, including Artscape as required by the Contract Rules 14.3 in the Council's Constitution.</p> <p><i>None.</i></p>	<p>DLES - Finance. DLES - Head of Planning. DLES - Head of Environmental Management.</p> <p>DEAL - Finance. DEAL - Head of Literacy and Cultural Services.</p> <p>DF - Regeneration Finance.</p>	<p>Circulation of draft report.</p>	<p>Goresbrook; Thames;</p>
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<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Project Management - Replacement of Revenues Systems (DF)</p> <p>This report follows the report to the Executive on 29 July 2003 at which a replacement of the revenues systems and the purchase of 4 EMDS was approved, together with funding arrangements and the Revenues Improvement Plan.</p> <p>In view of the shortage of suitably experienced personnel internally, either in IT or Revenues, it is necessary to engage external support to ensure the successful implementation of systems to support the Revenues Improvement Plan.</p> <p>The Executive will be asked to agree the waiver of Standing Orders in respect of the procurement of a Project Manager (with revenues experience) to manage the implementation of the replacement revenues systems and EDMS.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DF - Human Resources DF - Information Management and Technology DF - Audit</p> <p>DCS - Procurement Officer</p>	<p>Direct consultation with appropriate Service Managers.</p>	<p>Not Applicable</p>
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<p><b>Executive: 17.2.04</b></p>	<p>Front Garden Parking (DHH)</p> <p>The Executive is asked to approved a change to existing policy in relation to front garden parking as follows:</p> <ul style="list-style-type: none"> <li>a) to amend the existing policy;</li> <li>b) to amend the restrictive covenant in future right to buy sales to allow for more than 1 private motor vehicle.</li> <li>c) to delegate decisions regarding the front garden parking and appeals to the Director of Housing and Health.</li> </ul> <p><i>None.</i></p>	<p>Information to follow</p>	<p>Information to follow</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>17.2.04</b></p>	<p>Housing Capital Investment Programme 2004/5/6 (DHH)</p> <p>Each year the Executive approves the programme for housing investment for the coming year. This year the Executive is asked to approve a 2 year programme.</p> <p>The Executive will be asked to approve:</p> <ul style="list-style-type: none"> <li>• Proposals for the Housing Capital Programme for 2004/5/6.</li> <li>• Proposals for completing the outstanding elements of the Condition Survey of the Council's Housing Stock.</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Heads of Service</p> <p><b>External:</b></p> <p>Consultation will take place at the next stage when individual projects/schemes will be identified.</p>	<p>Meetings</p>	<p>All Wards</p>
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<p><b>Executive: 17.2.04</b></p>	<p>Local Authority Regeneration Schemes: Bids for Funding from Regional Pot (DHH)</p> <p>The reports sets out details of a new source of funding from Government Office for London for small/medium size Council estate renewal schemes and proposes that bids be pursued for London Road/North Street and Cadiz Court.</p> <p>Executive to agree to make bids for two potential schemes for Council estate renewal.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Abbey and Village Ward Members: Cllrs Alexander, Best, Bramley, Dale, Fani and Waker</p> <p>The Management Team Heads of Service</p> <p>DHH</p> <p><b>External:</b></p> <p>Regeneration Board</p> <p>Local residents</p>	<p>Public meetings</p>	<p>Abbey; Village;</p>
<p><b>Executive: 17.2.04</b></p>	<p><b>Harts Lane and Whiting Avenue Estates - Remediation Options Consultation :</b> Community (DHH)</p> <p>The Executive will be asked to decide on their chosen option/s for remediation to be taken to residents for consultation.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>All Chief Officers.</p> <p>DHH - Environmental Protection Team. DHH - Staff.</p> <p><b>External:</b></p> <p>Environment Agency.</p>	<p>Meetings, briefings and electronically.</p>	<p>Abbey</p>



<p><b>Executive: 17.2.04</b></p>	<p><b>The Repair and Maintenance Partnership with Thames Accord</b> : Financial (DHH)</p> <p>Decisions will be invited to remove areas of the Council's responsibilities to free funds for programme works.</p> <p><i>None.</i></p>	<p>Not Applicable.</p>	<p>Not Applicable.</p>	<p>Not Applicable</p>
<p><b>Executive: 24.2.04</b></p>	<p>Calendar of Meetings (DCS)</p> <p>The official Diary dates for 2004/05 (political meetings, etc.).</p> <p>The Assembly will be asked to agree the Calendar of Meetings for the year in accordance with the terms of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>All Departments</p>	<p>Via e-mail</p>	<p>Not Applicable</p>

<p><b>Executive: 24.2.04</b></p>	<p><b>The Council's Budget 2004 / 2005 to 2006 / 2007 : Framework (DF)</b></p> <p>The Executive will be asked to:</p> <p>Recommend to the Assemble the level of Council Tax for 2004 / 2005;</p> <p>The Capital Programme for 2004 / 2005;</p> <p>Approve the borrowing limits for 2004 / 2005; and</p> <p>The Budget Strategy for future years. <i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p>	<p>Circulation and meetings</p>	<p>All Wards</p>
<p><b>Executive: 24.2.04</b></p>	<p>Revised Estimates 2003/04 and Base Revised Estimates 2004 / 2005 (DF)</p> <p>The Executive will be asked to approve the Council's Revised Estimates for 2003/04 and Base Estimates for 2004 / 2005.</p> <p>Approval is needed for the Departmental budgets for the revised position in 2003 / 2004 and as a base for 2004 / 2005.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>All Chief Officers.</p> <p>Heads of Finance for individual departments.</p>	<p>Circulation of draft report. Meetings..</p>	<p>Not Applicable</p>

<b>Executive:</b> <b>24.2.04</b>	PERFORMANCE MONITORING 3rd quarter and end of year projections  Performance Monitoring (DCS)  Budget Monitoring (DF)  Capital Programme Management (DLES)  Performance Monitoring Graphs  <i>Performance Monitoring Graphs</i>	<b>Internal:</b>  Departments. Performance Monitoring Contact Officers.	Performance Monitoring process	Not Applicable
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<p><b>Assembly: 3.3.04</b></p>	<p>Petition - Anti Social Behaviour in Goresbrook Park and Surrounding Area (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in relation to anti-social behaviour in Goresbrook Park and the surrounding area. The petition is asking the Council to deal with a number of anti social issues.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Members: Cllrs Porter and McKenzie.</p> <p>Goresbrook and River Ward Members: Cllrs Huggins, Jamu, Porter, Smith, Thomas and Mrs Twomey.</p> <p>DLES - Security. DLES - Head of Environmental Services. DLES - Head of Traffic and Highways. DLES - General Manager - Infrastructure.</p> <p>DCS - Community Safety Manager.</p> <p>DEAL - Arts Development Officer. DEAL - A13 Artscape Project Manager.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p> <p>Circulation of draft report.</p>	<p>Goresbrook; River;</p>
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<p><b>Assembly: 3.3.04</b></p>	<p>Petition - Edgefield Avenue (DLES)</p> <p>The Petition refers to the increasing amount of rubbish in the area and poorly located refuse bin compounds in Housing Association property.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member Street Scene - Cllr McKenzie.</p> <p>Longbridge Ward Members - Cllrs Ms Baker, Clark and Cook.</p> <p><b>External:</b></p> <p>Lead Petitioners.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Longbridge</p>
<p><b>Assembly: 3.3.04</b></p>	<p><b>Calculation and Setting of the Council Tax Base 2004/05 : Framework (DF)</b></p> <p>The Assembly will be asked to approve the Council Tax Base for 2004 / 2005.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DF DF - Heads of Finance for individual departments DF - Head of Revenue</p>	<p>Through internal communication.</p>	<p>Not Applicable</p>

<p><b>Assembly: 3.3.04</b></p>	<p>Community Empowerment and Engagement Policy Commission (DHH)</p> <p>Barking and Dagenham Council wants to ensure that all members of the community are fully engaged, empowered and involved in the delivery of local services.</p> <p>This report intends to provide a clear action plan to improve community engagement and empowerment and has been developed by Members and Officers with strong and practiced experience on how best to achieve this.</p> <p>The Empowerment and Engagement Policy Commission was established in October 2002 and its Members were appointed in January 2003 to take the project forward. The following scope was agreed for the Policy Commission in October 2002 by the Assembly:</p> <ul style="list-style-type: none"> <li>• to identify best practice</li> <li>• create a vision for community empowerment and engagement in the area building on work already undertaken</li> <li>• develop some key actions to improve community empowerment and engagement.</li> </ul> <p>The Assembly will be asked to agree the recommendations made in this report. <i>None.</i></p>	<p><b>Internal</b></p> <p>DCS - Daryl Telles (Neighbourhood Management Co-ordinator) DCS - Sarah Kingston (Neighbourhood Management Co-ordinator)</p> <p><b>External</b></p> <p>Attendees of recent Community Forums</p> <p>Sheila Delaney (B&amp;D Race Equality Council).</p> <p>Elizabeth Richardson (London School of Economics).</p> <p>Rod Hewitt (Chairman of Local Businessman Association).</p>	<p>Postal questionnaire.</p> <p>Invitations to Policy Commission meeting.</p>	<p>Not Applicable</p>
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<p><b>Assembly: 3.3.04</b></p>	<p><b>Introduction of Anti-Social Behaviour By-Laws Across the Borough :</b> Community (DHH)</p> <p>The Assembly will be asked to agree to the adoption of a series of by-laws set out in the report to help in the battle against anti-social behaviour. By-laws are an alternative tool to be used in the fight against anti-social behaviour and are more often effective in communal areas and pieces of land not always confined to housing estates.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>By-laws Working Party.</p> <p>Conditions of Tenancy Sub-Group.</p> <p>The Community Housing Partnerships.</p>	<p>Members of the public and Councillors have been consulted via the By-laws Working Party.</p> <p>A report is being submitted to the Community Housing Partnerships that sets out the proposals.</p>	<p>All Wards</p>
<p><b>Assembly: 3.3.04</b></p>	<p>Petition - Sheppey Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider traffic control methods to deal with the speed of traffic.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie.</p> <p>Goresbrook and Eastbury Ward Members: Cllrs A Cooper, Mrs J Cooper, Huggins, Porter and Thomas.</p> <p><b>External:</b></p> <p>Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Eastbury; Mayesbrook;</p>

<p><b>Executive:</b> <b>9.3.04</b></p>	<p><b>Vision for Leisure</b> : Community (DLES)</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p>The Executive will be asked to consider the business case, Capital implications and long-term management options for the Leisure Centres.</p> <p><i>Reports by McAlpine, Thorpe and Warriar (consultants employed by the Council to investigate the options) entitled - Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p>	<p><b>Internal:</b></p> <p>DHH.</p> <p>DLES - Finance. DLES - Planning Services (Strategic).</p>	<p>Consultation on draft report.</p>	<p>All Wards</p>
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<p><b>Executive: 9.3.04</b></p>	<p><b>Improving the Reception Areas at 2 and 90 Stour Road</b> : Financial (DF)</p> <p>On 8 January 2003 the Assembly agreed the recommendations of the Stour Road Accommodation (Finance) Scrutiny Panel. One of the recommendations was to undertake a design review of 90 Stour Road and report back to the Executive with costings.</p> <p>In July 2003 the Executive approved £300K be earmarked for the cost of the refurbishment activity. On 23 December 2003 The Management Team considered a report outlining the options being considered for 2 and 90 Stour Road and agreed that a report be forwarded to the Executive outlining the preferred option for approval.</p> <p>The Executive will be asked to agree recommendations for proposed structural changes to the Reception Areas for 2 and 90 Stour Road.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>DF DHH Head of Customer First Head of Landlord Services Architects</p>	<p>Internal meetings and opportunity to comment on draft report.</p>	<p>Not Applicable</p>
<p><b>Executive: 9.3.04</b></p>	<p><b>Fees and Charges: Bulky Household Collections</b> (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>9.3.04</b></p>	<p>Parking - Barking Town Centre (DLES)</p> <p>To report to the Executive on the impact on parking revenue of the various redevelopments occurring in Barking Town Centre.</p> <p>To seek the Executive's instructions, particularly with regard to the financial issues.</p> <p>To consider the actions needed and funding issues as a result of reduction in parking provision in Barking Town Centre.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance. DLES - Planning.</p>	<p>Circulation of draft report.</p>	<p>Abbey</p>
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<p><b>Executive:</b> <b>9.3.04</b></p>	<p>Modernisation Programme for Disability Day and Residential Services - Options for Improving Service Provision (DSS)</p> <p>Following the approval of the Capital Programme for new Day and Residential Service for people with learning and physical disabilities, options of commissioning care services are being explored.</p> <p>The Executive will be asked to:</p> <ul style="list-style-type: none"> <li>• Explore options for commissioning the service in new facilities which will provide the best quality service and value for money.</li> <li>• Make a decision on commissioning the service.</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Cllrs Mrs Conyard, Cooper, Geddes, Mrs Hunt, Jones, Justice, McKenzie, Osborn and Mrs West</p> <p>The Management Team</p> <p>Heads of Service</p> <p>Members of staff</p> <p><b>External:</b></p> <p>Service users and carers Trade Unions</p>	<p>Circulation of draft report External meeting with Service users, trade unions and Councillors.</p>	<p>Not Applicable</p>
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<p><b>Executive:</b> <b>9.3.04</b></p>	<p>Provision of Capacity to Receive Digital TV Signals - Flatted Accommodation (DHH)</p> <p>The Government has well documented plans to switch off the analogue TV transmitters by 2010. Many residents would like to be able to pick up the free to air digital TV stations already available, but the current communal aerial systems are 20 years old and need replacing.</p> <p>Officers will report on the various options open to the Council as landlord and recommend the most cost effective solution.</p> <p>The Executive will be asked to consider/approve the most suitable means of providing residents in flatted accommodation the means to receive the free to air digital TV signals.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>Heads of Service</p> <p>DHH - The Housing Management Team DHH - Home Ownership and Leasehold Section</p> <p><b>External:</b></p> <p>Various providers of suitable systems to provide the required service.</p>	<p>Briefing notes and reports to internal consultees and business plans and interviews with external providers.</p> <p>There are no plans to consult with residents, as initial findings do not indicate a significant increase in the current charges per annum per resident.</p>	<p>All Wards</p>
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<p><b>Executive: 9.3.04</b></p>	<p><b>Barking Rugby Club, Goresbrook Road :</b> Financial (DLES)</p> <p>Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council's disposal programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely.</p> <p>The adjoining rugby club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr Porter.</p> <p>Ward Members: Cllrs Barns, Huggins, Miles, Porter, rawlinson and Thomas.</p> <p>DLES. DLES - Leisure and Community. DLES - Finance.</p> <p>DCS - Legal Services.</p>	<p>Circulation of draft report.</p>	<p>Goresbrook; Thames;</p>
<p><b>Executive: 9.3.04</b></p>	<p>New Term Contract for Electrical Repairs and Minor works in Public Buildings and Schools (DLES)</p> <p>To prepare a tender for contract for the provision of an electrical repairs and minor works service to public buildings and schools commencing July 2004.</p> <p>The Executive will be asked to advise whether Members wish to be involved in the contract packaging and specification and subsequent evaluation and award of the contract for these works.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DEAL - Asset Manager</p> <p>DSS - Action Manager of Central Administration</p> <p>DCS - Procurement Officer</p> <p><b>External:</b></p> <p>Selection of School Head representatives</p>	<p>Ongoing review of current contract and circulation of draft future contract.</p> <p>Circulation of draft report (not to schools).</p>	<p>All Wards</p>

<p><b>Executive: 9.3.04</b></p>	<p>Draft Final Report of the Health and Social Care Partnership Arrangements Scrutiny Panel (DCS)</p> <p>The report will outline the findings and recommendations of the Health and Social Care Partnership Arrangements Scrutiny Panel.</p> <p>The Executive will be asked for any comments before recommending the Assembly to agree the findings of the Scrutiny Panel.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>The Management Team Scrutiny Management Board</p>	<p>Circulation of draft report to The Management Team</p> <p>Report to Scrutiny Management Board</p>	<p>Not Applicable</p>
<p><b>Executive: 9.3.04</b></p>	<p>Term Contract for Catering Equipment Servicing and Repairs (DLES)</p> <p>The Executive will be asked to approve a new five-year term contract.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES. DLES - Finance.</p> <p>DEAL.</p> <p>DSS.</p> <p>DCS - Corporate Procurement Officer.</p>	<p>Circulation of draft reports.</p>	<p>Not Applicable</p>

<p><b>Executive: 9.3.04</b></p>	<p><b>Sustainable Communities Fund - Barking Town Centre Public Realm, Dagenham Dock and Renwick Road : Community (DLES)</b></p> <p>The Executive will be asked to note the award of Office of the Deputy Prime Minister funding and potential 3 projects and agree that the Barking Town Centre project is managed within the Council's Capital Programme.</p> <p>The report deals with the long-term programme of action for delivering sustainable communities, including housing supply and the in principle award of £2m to LBBD to improve the public realm of Barking Town Centre.</p> <p>Three further projects have been identified as potentially attracting funding Dagenham Dock Interchange and Dagenham Dock Infrastructure and Renwick Road Station.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance. DLES - Head of Civil Engineering.</p> <p><b>External:</b></p> <p>Local Residents and business.</p> <p>Statutory bodies.</p> <p>Greater London Authority.</p> <p>London Development Agency.</p> <p>Transport for London.</p> <p>English Partnerships.</p> <p>London Buses.</p>	<p><b>Internal:</b></p> <p>Circulation of draft report.</p> <p><b>External:</b></p> <p>Letters and meetings.</p>	<p>Abbey; Gascoigne; River; Thames;</p>
<p><b>Executive: 9.3.04</b></p>	<p><b>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</b></p> <p>Report reviewing changes in charges in accordance with Executive minute 329, 11 March 2003 and setting of charges for 2004/05 onwards.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive: 9.3.04</b></p>	<p>Fees and Charges: Review of On / Off Street Parking Charges (DLES)</p> <p>The Executive will receive a report reviewing changes in the charges.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Executive: 9.3.04</b></p>	<p>Fees and Charges: Collection of Trade and Other Waste, Emptying of Cesspools, Vehicle Crossings and MOT's (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Executive: 9.3.04</b></p>	<p>Fees and Charges: Barking Town Centre Market Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance.</p> <p><b>External:</b></p> <p>Stakeholders.</p>	<p>Circulation of draft report.</p>	<p>Abbey</p>



<p><b>Executive: 9.3.04</b></p>	<p>Fees and Charges: Leisure and Amenities (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p> <p><b>External:</b></p> <p>Stakeholders</p>	<p><b>Internal:</b></p> <p>Circulation of draft report.</p> <p><b>External:</b></p> <p>Meetings with stakeholders, Leisure Centre Service Providers and appropriate clubs on licence conditions.</p>	<p>All Wards</p>
<p><b>Executive: 9.3.04</b></p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Executive: 9.3.04</b></p>	<p>Passenger Transport Service (DLES)</p> <p>The Executive will be asked to concur with the inter-departmental reorganisation and transfer of staff.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DSS.</p> <p>DEAL.</p> <p>Workforce and Trade Unions.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<b>Executive:</b> <b>9.3.04</b>	Land in Abbey Road - Relocation of the Canoe Club (DLES)  To report back in accordance with Executive Minute 385, 8 April 2003.  <i>None.</i>	<b>Internal:</b>  DLES - Property Services. DLES - Planning.	Circulation of draft report.	Gascoigne
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<p><b>Executive: 9.3.04</b></p> <p>Forward Plan - March Edition</p>	<p><b>Draft Final Report of the Erkenwald Centre Development Scrutiny Panel : Community (DCS)</b></p> <p>The Panel was set up in June 2001 to monitor the development of the former Erkenwald Youth Centre as a Pupil Referral Unit for primary children who are excluded from school. The Centre will open in January 2004.</p> <p>The Panel's report sets out how the Centre has been developed and its recommendations for future developments of this kind. The Executive will be asked to comment on the report.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team.</p> <p>DCS - The Panel's Independent Scrutiny Support Officer Head of Democratic Support.</p> <p>DCS - Democratic and Electoral Services Manager.</p> <p>DEAL - Head of Lifelong Learning. DEAL - Assets Manager. DEAL - Projects Officer, Assets Team. DEAL - Principal Inspector, Community Inspection and Advisory Service. DEAL - Head of Children's Support.</p> <p>DLES - Group Manager, Technical and Operational Services</p> <p><b>External:</b></p> <p>Chief Executive, North East London Mental Health Trust.</p> <p>Chair of Erkenwald Tenants and Residents Association.</p>	<p>Circulated report for comment and invited to attend Panel meeting.</p>	<p>Becontree; Mayesbrook;</p>
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<p><b>Executive: 9.3.04</b></p>	<p>Barking Town Square: Position Statement (DLES)</p> <p>This report covers the current progress with regard to Barking Town Square redevelopment and Barking Lifelong Learning Centre.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance DEAL - Finance DLES - Planning DLES - Property Services</p> <p><b>External:</b></p> <p>Barking College of Technology University of East London</p>	<p>Circulation of draft report.</p> <p>Meetings and correspondence.</p>	<p>Not Applicable</p>
<p><b>Executive: 9.3.04</b></p>	<p><b>Procurement of Catering Supplies :</b> Financial (DEAL)</p> <p>The current agreements for various catering suppliers, including food and beverage, will terminate during 2004. It will be necessary to re-tender through EU Directives.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Members</p> <p>DEAL - Schools DEAL - Parents and children DEAL - Equalities and diversity routes</p> <p>DSS</p> <p>DLES</p> <p><b>External:</b></p> <p>Local and national suppliers</p>	<p>Meetings. Surveys. Tasting sessions.</p>	<p>All Wards</p>

<p><b>Executive: 9.3.04</b></p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004: Pre Tender Packaging (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier / suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts and Supplies Group, lead by the London Borough of Ealing.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance.</p> <p>DCS - Corporate Procurement Officer.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p><b>Executive: 16.3.04</b></p>	<p>Repairs to The Mall Shopping Areas Roof (DLES)</p> <p>The Executive will be asked to agree Capital funding to meet shortfall in recharge to occupiers.</p> <p>This report covers the need to repair the roof and recharge the lessees occupying the premises to the front of The Mall, Heathway. Some of the lessees are non-profit making organisations/groups and will not be in a position to cover their portion of the cost from their funds.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>LESD - Finance LESD - Leisure and Community</p>	<p>Meetings and correspondence Circulation of draft report</p>	<p>Alibon; River; Village;</p>

<p><b>Executive: 16.3.04</b></p>	<p><b>Procurement of Security Dog Handling Services</b> : Financial (DLES)</p> <p>External private dog-handling security services companies are utilised to support the in-house team during periods of high demand. As the value of this external support has grown in recent years to such an extent that it is now necessary to formally tender the external support work.</p> <p>Consent is sought to tender for the provision of a security dog services to assist in-house service in times of high demand.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>LESD - Finance LESD - Procurement and Stores</p> <p><b>External</b></p> <p>National Association of Security Dog Users (NASDU)</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Executive: 16.3.04</b></p>	<p><b>Social Services Charging and Pricing 2004/5 - Residential and Day Services</b> : Financial (DSS)</p> <p>The Executive will receive a report reviewing the current level of charging and pricing.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>DSS - Finance</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>23.3.04</b></p>	<p>Estate Management and Parade Analysis (DLES)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 Re: Report on Petition Arising from User Clause Dispute - Stansgate Road Dagenham</p> <p>The Executive will be asked to approve a change in policy for letting of the Council's shops and other commercial properties.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance.</p> <p>DHH.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Executive:</b> <b>23.3.04</b></p>	<p>City Farm (DLES)</p> <p>This issue involves potential long-term financial commitment and risks for the Council, for which finance has not been set aside. The Executive will be asked to decide on the Council's position and potential financial commitment.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DCS - Legal Services.</p> <p>DLES - Finance.</p>	<p>Circulation of draft report.</p>	<p>Thames</p>

<p><b>Executive: 30.3.04</b></p>	<p><b>Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (DLES)</b></p> <p>This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas.</p> <p>The Executive will be asked to:</p> <ul style="list-style-type: none"> <li>• consider the performance of the recycling initiatives initiated in 2003;</li> <li>• consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets; and</li> <li>• agree the strategy to meet the Council's Cleaner Greener Safer Community Priorities in the waste area.</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie.</p> <p>DLES - Finance. DLES - Planning. DLES - Highways and Traffic. DLES - Transport and Waste.</p> <p><b>External:</b></p> <p>ELWA. Shanks Waste Services Ltd.</p>	<p>Meetings and correspondence.</p> <p>Circulation of draft report.</p>	<p>All Wards</p>
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<p><b>Executive: 30.3.04</b></p>	<p>Development Control Performance Indicators (DLES)</p> <p>The Executive is asked to note improvements made in Development Control performance since the implementation of the improvement plan.</p> <p>This report covers progress made in delivering Development Control Performance Indicator BVPI 109 a-c since the Executive agreed the improvement plan.</p> <p><i>None.</i></p>	<p>Internal only.</p>	<p>Not Applicable.</p>	<p>Not Applicable</p>
<p><b>Executive: 30.3.04</b></p>	<p>Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (DLES)</p> <p>This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBB although judged by are not directly in our control.</p> <p>The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBB's performance.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie.</p> <p>DLES - Finance. DLES - Planning. DLES - Highways and Traffic. DLES - Transport and Waste.</p>	<p>Meetings and correspondence.</p> <p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>30.3.04</b></p>	<p>Town Show and Event Funding (DLES)</p> <p>To report back in accordance with the Executive's instructions.</p> <p><i>None.</i></p>	<p><b><u>Internal:</u></b></p> <p>DF - Head of Corporate Finance.</p> <p>DCS - Head of Corporate Communications.</p> <p>DLES - Head of Finance.</p> <p>DEAL - Head of Arts.</p>	<p>Consultation on draft report.</p>	<p>Not Applicable</p>
<p><b>Executive:</b> <b>30.3.04</b></p>	<p><b>Name Change for Dagenham Priory School</b> : Community (DEAL)</p> <p>Dagenham Priory Secondary School and Arts College is looking to change its name and to reflect its role as a community based school.</p> <p><i>None.</i></p>	<p><b><u>Internal:</u></b></p> <p>DEAL - Dagenham Priory School, in particular the children and Governors.</p> <p><b><u>External:</u></b></p> <p>Local people.</p>	<p>By a competition with the pupils in the school to suggest names.</p>	<p>River</p>

<p><b>Executive:</b> <b>30.3.04</b></p>	<p>Capital Programme 2004 / 2005 Additional Scheme Expansion of the Borough's CCTV coverage (DLES)</p> <p>To report to the Executive on the result of crime data analysis to determine the priority for CCTV expansion and utilise a capital receipt for this purpose. This arose from the report agreeing to the retention of a capital receipt for the sale of land adjoining St Albans Church, Urswick Road, Dagenham.</p> <p>The Executive will be asked if it wishes to amend the 2004 / 2005 Capital Programme to include a scheme to expand CCTV coverage of Barking Town Centre.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance. DLES - Capital Programme Management Office.</p> <p>DCS - Community Safety.</p> <p>DF - Management Accountant.</p>	<p>Circulation of draft report.</p>	<p>Abbey; Longbridge;</p>
<p><b>Executive:</b> <b>30.3.04</b></p>	<p><b>Education Development Plan</b> : Framework [Annual Item] (DEAL)</p> <p>This will be the annual update of the 2002 - 2007 EDP for 2004 / 2005 and it outlines how the Council will continue its drive for school improvement</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DEAL - Schools. DEAL - Governors.</p> <p>DSS.</p> <p><b>External:</b></p> <p>Diocese. Other Education Providers.</p>	<p>Annual update and input from schools via meetings.</p> <p>Input from DfES via annual stock-take meeting.</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>30.3.04</b></p>	<p>Proposed New Fencing Standards (DLES)</p> <p>The Executive will be asked to agree the new fencing standards policy for the Borough and to consider a range of designs for fencing for various locations, and best practice to improve the environment of the Borough.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>All Chief Officers.</p> <p>Asset Managers of Finance for all Land Holding Departments.</p>	<p>Circulation of report.</p>	<p>All Wards</p>
<p><b>Executive:</b> <b>30.3.04</b></p>	<p>Refocusing of the Leisure and Environmental Services Department (DLES)</p> <p>The Executive will be asked to approve the proposals to refocus the Leisure and Environmental Services Department.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Relevant Portfolio Holders: Cllrs Fairbrass, Geddes, McKenzie, B Osborn, Porter, Kallar, Wade and Smith.</p> <p>DLES - Finance DLES - Human Resources</p> <p>Trade Unions (GMB, APEX, TGWU and Unison)</p>	<p>Meetings and circulation of draft report.</p>	<p>Not Applicable</p>
<p><b>Executive:</b> <b>30.3.04</b></p>	<p>Emergency Planning - Local Government Gold Resolution (DLES)</p> <p>The Executive will be asked to the agree the request from the Minister for London that in the event of a Catastrophic Incident that the Borough's resources can be allocated for use by the appointed London Authority Chief Executive Gold.</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>All Chief Officers Solicitor to the Council All Portfolio Holders</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>30.3.04</b></p>	<p>Joint LCSG Contract for Supply of Copier Paper - Pre Tender Packaging (DLES)</p> <p>The Executive will be asked for approval to use the joint contract for the supply of copier and other papers.</p> <p>This is a joint contract operated by the London Contracts &amp; Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking &amp; Dagenham.</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance. DCS - Corporate Procurement Officer. DF - Head of IS &amp; T.</p> <p><b>External:</b></p> <p>London Contracts &amp; Supplies Group members (All London Boroughs plus London based charities, universities and publicly funded bodies).</p>	<p>Contract Meetings.</p>	<p>Not Applicable</p>
<p><b>Assembly:</b> <b>7.4.04</b></p>	<p>Barking Action Plan (DLES)</p> <p>The Assembly will be asked to agree the Barking Action Plan.</p> <p><i>Action Plan</i></p>	<p><b>External:</b></p> <p>Greater London Authority. London Development Agency. Barking Town Centre Partnership.</p>	<p>Circulation of draft Action Plan</p>	<p>Abbey</p>

<p><b>Assembly: 7.4.04</b></p>	<p>Petition - Regarding Councils Decision on Community Halls (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in relation to the future management of community halls. The petition is asking the Council to reconsider it's decision on the future management of the halls.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr Wade. Cllr Fairbrass.</p> <p>DLES. DLES - Finance. DLES - Head of Regeneration.</p> <p>DCS.</p> <p><b>External:</b></p> <p>Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p> <p>Circulation of draft report.</p>	<p>Not Applicable</p>
<p><b>Assembly: 7.4.04</b></p>	<p>Petition - Requesting A Community Hall for Valence Area (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in requesting a community hall for the Valence Ward.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member - Councillor Wade Valence Ward Members: Cllrs Mrs Bruce, Mrs Cridland and Mrs C Osborn</p> <p>DLES DLES - Finance DLES - Head of Regeneration</p> <p><b>External:</b></p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p> <p>Circulation of draft report.</p>	<p>Valence</p>

<p><b>Assembly: 7.4.04</b></p>	<p>Petition - Requesting BMX Track in Old Dagenham Park (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in requesting that the Arena in Old Dagenham Park is turned into a BMX track</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member Councillor Porter Village Ward Members: Cllrs Best, Dale and Waker.</p> <p><b>External:</b></p> <p>Lead petitioner London Riverside</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p> <p>Circulation of draft report.</p>	<p>Village</p>
<p><b>Assembly: 7.4.04</b></p>	<p>Petition - Recycling and Reuse Centre at Frizlands Depot (DLES)</p> <p>Concerns the redevelopment/reorganisation of the Civic Amenities Site – Waste Disposal Management Rainham Road North, Dagenham.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Portfolio Holder - Councillor McKenzie Heath Ward Members: Cllrs Fairbrass, B Osborn and Kallar</p> <p>DLES - Planning and Transportation DLES - Health and Consumer DHH</p> <p><b>External:</b></p> <p>East London Waste Authority Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Heath</p>

<p><b>Assembly: 7.4.04</b></p>	<p>Petition - Stanhope Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to provide speed restrictions.</p> <p>The Executive will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie.</p> <p>Valence and Heath Ward Members: Cllrs Mrs Bruce, Mrs Cridland, Fairbrass, Kallar, B Osborn and C Osborn.</p> <p>DLES - Finance.</p> <p><b>External:</b></p> <p>Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution).</p>	<p>Heath; Valence;</p>
<p><b>Executive: 13.4.04</b></p>	<p>Chadwell Heath Cemetery Extension - Tenders (DLES)</p> <p>The Executive will be asked to agree the award of the contract for the works to develop The Field site north of Chadwell Heath Cemetery as a cemetery extension.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report.</p>	<p>Chadwell Heath</p>
<p><b>Executive: 13.4.04</b></p>	<p>Schemes for Primary and Secondary Admissions (DEAL)</p> <p><i>None.</i></p>			<p>Not Applicable</p>



<p><b>Executive:</b> <b>13.4.04</b></p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees.</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Property Services. DLES - Finance.</p> <p>DCS - Democratic and Electoral Services Manager.</p>	<p>Internal.</p>	<p>Mayesbrook</p>
<p><b>Executive:</b> <b>13.4.04</b></p>	<p>Supply of Refuse Sacks and Plastic Bags (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Refuse Sacks and Plastic Bags.</p> <p>Plastic sacks for issue to residents for disposal of rubbish and a different type for use within public buildings and schools for daily rubbish disposal. All materials to be purchased for stock in Central Stores on a framework agreement as required.</p> <p><i>None.</i></p>	<p><b>External:</b></p> <p>Stakeholders.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>13.4.04</b></p>	<p><b>Children's Centre Strategy</b> : Community (DEAL)</p> <p>The Executive will be asked to agree the proposals for the Borough's Children Centre Plan which is due to be submitted to DfES on October 15 2003.</p> <p>Five children's centres need to be created by 2006 in order to meet the Government's requirements. The Aim is to bring together all the key public and voluntary services that promote the well being of young children, and to make them as accessible as possible through taking a locally based, integrated, child focused approach to service delivery.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DSS.</p> <p><b>External:</b></p> <p>EYDCP. Early Years Providers. Children's Centres Strategy Group.</p>	<p>Meetings.</p>	<p>Not Applicable</p>
<p><b>Executive:</b> <b>13.4.04</b></p>	<p><b>Barking Hospital Site</b> : Financial (DSS)</p> <p>To consider the future of the Barking Hospital site.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team.</p> <p><b>External:</b></p> <p>Primary Care Trust.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>13.4.04</b></p>	<p>Contract for Bought in Goods and Services (DHH)</p> <p>The department has an approved list of placement agencies. It was agreed that this list would be reviewed in 2 years after it commenced (June 2001). We have therefore undertaken a tendering process for agencies that have expressed an interest to be included on the approved list, and ask for the Executive to approve the agencies selected to be added to the approved list of placement agencies.</p> <p>The Executive will be asked to approve the placement agencies selected to be added to the Departments approved list.</p> <p>None.</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Not Applicable</p>	<p>Not Applicable</p>
<p><b>Executive:</b> <b>13.4.04</b></p>	<p>New Contract Centre for the Council (DHH)</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Heads of Service</p> <p><b>External:</b></p> <p>Community Groups</p>	<p>Citizen People Matters Community Forums Community Housing Partnerships</p>	<p>Not Applicable</p>

<p><b>Executive: 27.4.04</b></p>	<p>Climate Change Strategy (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Overall consultation on principle design and layouts.</p> <p>DHH - Health and Consumer Services.</p> <p>DLES - Technical and Operational Services.</p> <p>All other departments represented via the Environmental Sustainability Steering Group.</p> <p><b>External:</b></p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy.</p>	<p>The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups.</p>	<p>All Wards</p>
<p><b>Executive: 27.4.04</b></p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal (non-housing) programme and the effect on the Capital Programme.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team.</p> <p>Appropriate Heads of Services in land holding departments.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p><b>Executive: 8.6.04</b></p>	<p><b>LIFT Programme</b> : Financial (DSS)</p> <p>Future level of engagement in Primary Health Care LIFT Programme to modernise National Health Service premises.</p> <p>To engage in Level 3 for LIFT Programme.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team.</p> <p><b>External:</b></p> <p>Primary Care Trust.</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>
<p><b>Executive: 20.7.04</b></p>	<p>Alcohol Advisory Service (DLES)</p> <p>As required by Executive Minute 432, 29 April 2003, the Executive will be asked to agree:</p> <ul style="list-style-type: none"> <li>• Suitable alternative locations for the Alcohol Advisory Service.</li> <li>• The reasons for future support of the service.</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES.</p> <p>DSS.</p> <p>DEAL.</p>	<p>Circulation of draft report.</p>	<p>Not Applicable</p>

## APPENDIX A

### MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (\*) are also Members of the Executive.

Councillor Alexander*	Councillor Huggins
Councillor Ms Baker	Councillor Mrs Hunt
Councillor Barns	Councillor Jamu
Councillor Best	Councillor Jeyes
Councillor Mrs Blake	Councillor Jones
Councillor Mrs Bradley	Councillor Justice
Councillor Bramley*	Councillor Kallar*
Councillor Mrs Bruce	Councillor Little
Councillor Mrs Challis	Councillor McCarthy
Councillor Clark	Councillor McKenzie*
Councillor H. Collins	Councillor Miles
Councillor L. Collins	Councillor O'Brien
Councillor Mrs Conyard	Councillor Osborn*
Councillor Cook	Councillor Mrs Osborn
Councillor Cooper	Councillor Parkin
Councillor Mrs Cooper	Councillor Porter*
Councillor Mrs Cridland	Councillor Mrs Rawlinson
Councillor Curtis	Councillor Mrs Rush
Councillor Dale	Councillor Smith*
Councillor Davis	Councillor Thomas
Councillor Denyer	Councillor Mrs Twomey
Councillor Fairbrass*	Councillor Wade*
Councillor Fani	Councillor Wainwright
Councillor Mrs Flint	Councillor Waker
Councillor Geddes*	Councillor Mrs West
Councillor Gibbs	